

Application for Employment



Whitaker Construction Company Inc. is an equal opportunity employer, dedicated to a policy of non-discrimination in employment; applicants are considered for positions without regard to race, color, religion, gender, national origin, age, marital or veteran status, medical conditions or disabilities.

Whitaker Construction Company Inc. verifies the work eligibility of all newly hired employees through the use of the E-Verify program.

(PLEASE PRINT)

Date of Application: _____

Position (s) Applied for: _____

Referral Source: Advertisement Friend Walk-in
 Employment Agency Relative Other _____

PERSONAL INFORMATION

Name: _____
Last First Middle

Present Address: _____
Street City State Zip

Telephone: () _____ Email Address: _____

Are you at least 18 years of age?: Yes No

Are you employed now? _____ If so may we contact your present employer? _____

Are you on a lay-off subject to recall? Yes No

Have you ever applied to this company before? _____ When: _____

Have you ever been employed by this company before? _____ When: _____

Proof of employment eligibility will be required upon employment
Can you provide? Yes

Can you travel if a job requires it? Yes No

What days and hours are you available to work? S M T W T F S Full Time Part Time
Circle days and shifts available

Have you been convicted of a felony? Yes No
(Conviction will not necessarily disqualify applicant from employment.)

Employment Experience

Start with your present or most recent employer, include military service assignments and volunteer activities. Exclude organization names which indicate race, color, religion, sex or national origin.

| | | | |
|---------------------------|-----------------------|--------|-----------------------|
| Employer | Dates Employed | | Work Performed |
| Address | From | To | |
| Telephone () | | | |
| Job Title | Hourly Rate / Salary | | |
| Supervisor | Starting | Ending | |
| Reason for leaving | | | |

| | | | |
|---------------------------|-----------------------|--------|-----------------------|
| Employer | Dates Employed | | Work Performed |
| Address | From | To | |
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If you need additional space, please continue on a separate sheet of paper.

Special Skills and Qualifications

Summarize special skills and qualifications acquired from employment or other experience:

Education

| | Name and Location of School | Circle Last Year Completed | Did you Graduate? or equivalent | Subjects Studied, Degree (s) received |
|--|-----------------------------|----------------------------|------------------------------------|--|
| Elementary School | | | <input type="checkbox"/> Yes | |
| | | | <input type="checkbox"/> No | |
| High School | | 1 2 3 4 | <input type="checkbox"/> Yes | |
| | | | <input type="checkbox"/> No | |
| College | | 1 2 3 4 | <input type="checkbox"/> Yes | |
| | | | <input type="checkbox"/> No | |
| Trade, Business or Correspondence School | | 1 2 3 4 | <input type="checkbox"/> Yes | |
| | | | <input type="checkbox"/> No | |

Subjects of special study, research work, or second languages you are proficient in: _____

Special interest/hobbies (other than religious) _____

Exclude organizations in which the name or character of which indicates the race, age, sex, color or national origin of its members.

Describe/list any additional information you feel may be helpful to us in considering your application.

Can you perform the essential duties for the position in which you are applying for? _____

This information is voluntary and any answers will be kept confidential

References

List the names of three persons not related to you whom you have known at least one year.

| Name | Address | Phone Number | Years Acquainted |
|------|---------|--------------|------------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |

Applicant's Statement

NOTICE TO ALL APPLICANTS FOR WORK:

We hire only U.S. citizens and lawfully authorized alien workers.

Applicants who are offered a job will be required to present documents proving their identity and eligibility to work in the United States prior to reporting for work. Acceptable documents may include:

1. A passport, or a social security card or a birth certificate *and* a valid state driver's license or other state-issued I.D. with your picture.
2. If you do not have the above documents, you must satisfy the requirements of the law with other acceptable documents. Ask the Human Resources Dept. about other acceptable documents.

I certify that the information given herein is true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment, as may be necessary in arriving at an employment decision. I understand that this application is not intended to be a contract of employment.

In the event of employment, I further understand that false or misleading information given in my application or interview (s) may result in discharge.

Signature of applicant

Date

*THE WHITAKER TEAM EXISTS TO PROVIDE UNDERGROUND
UTILITY CONSTRUCTION AT FAIR PRICES IN A SAFE AND
PROFITABLE ENVIRONMENT WHERE INTEGRITY AND QUALITY
WORKMANSHIP EXCEED OUR CUSTOMERS EXPECTATIONS.....*